

January 5, 2018

Dear Valued Customers,

Thank you for your continued patronage. Please kindly be informed that as of February 13, 2018, Tokai Konetsu Kogyo Co., Ltd. will move its head office to the following location.

New address:	Tokai Konetsu Kogyo Co., Ltd.	
	Aoyama building, 1-2-3 Kita-aoyama,	
	Minato-ku, Tokyo, Japan 107-0061	
Telephone:	03-5772-8228	(for overseas call)
Facsimile:	03-5772-8266	(for overseas call)
E-mail address:	Unchanged	

We will stop our operation all the day on Friday, February 9, and we will operate normally from morning on Tuesday, February 13. Please be informed that on Monday, February 12 is a public holiday in Japan.

We would appreciate it if you could tell those concerned within your company about the address change. We are sorry for the inconvenience this may cause you, and your understanding and cooperation are appreciated.

Sincerely,



Hitoshi Suzuki
Member of the Board, Executive Officer
G.M. Administration Division
Tokai Konetsu Kogyo Co., Ltd.